

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES  
NOVEMBER 14, 2024 MINUTES**

The Gilman-Danforth District Library Board of Trustees met in regular session on November 14, 2024 starting at 6:30 p.m. Board members present were Jan Elliott, Cindy Guttendorf, Alissa Haase, Barb Uehle, Judy Pree, Jan Villwock, Jill Cummings. Library Director Cole Daniel and Bookkeeper Beth Zirkle were also present. There were no public comments.

The minutes of the October 10, 2024 regular meeting were approved with one correction. After a review of the Treasurer's report, Judy motioned to approve the Treasurer's report and Jan V. seconded the motion. A voice vote carried.

The credit card bills were as follows: telephone \$100.12, supplies \$516.72, programs \$318.28, books and periodicals \$35.89, building and maintenance \$89.68, computer fees \$281.25, equipment and furnishings expense \$103.98, Memorial expense – Lisa Kemnetz Memorial \$40.00. Jill motioned to pay the bills and Barb seconded the motion. A roll call vote carried.

The auditor's recommendations were discussed. She asked that we choose a CFO; Judy volunteered for this position. She noted that Cole has been doing well with the Library's finances. The Director's Evaluation was completed the evening of this meeting and we went over it with Cole.

For the Director's Report Cole reported that: 1) We participated in the Library Crawl. Positive comments were given about the building, Story Walk, kid's section and loft. We had 31 visitors this year. 2) A request has been made to have the hot cocoa bar again this year. 3) Monthly statistics for our programs are as follows: we did not have book club, bingo was held in October and November and we had 22 patrons each time, 38 patrons attended coffee hour throughout the month, 30 students attended preschool story time, 28 of the crafts were given out.

With no further business to be discussed, Alissa motioned to adjourn the meeting and Judy seconded the motion. A voice vote carried. The meeting adjourned at 7:40 p.m. Our next regular meeting will be held on December 12, 2024 starting at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*

