

**GILMAN-DANFORTH DISTRICT LIBRARY BOARD OF TRUSTEES
AUGUST 8, 2024 MINUTES**

The Gilman-Danforth District Library Board of Trustees met in regular session on August 8, 2024 starting at 6:30 p.m. with the budget hearing. There were no members of the public present for this hearing. Board members present were Jan Elliott, Cindy Guttendorf, Jan Villwock, Alissa Haase, Barb Uehle, Judy Pree and Jill Cummings. Library Director Cole Daniel and Bookkeeper Beth Zirkle were present. There were no public comments.

The minutes of the July 11, 2024 regular meeting were approved as read with a motion by Judy that was seconded by Jan V. A voice vote carried. After a review of the Treasurer's report and a brief conversation about CDs that have been updated and one that still has to be updated, Barb motioned to approve the Treasurer's report and Alissa seconded the motion. A voice vote carried. The version of QuickBooks that Beth is using has been giving her issues with regards to putting payroll information in the current budget but she hopes to have this addressed soon.

The credit card bills were as follows: telephone \$99.96, supplies \$200.87, programs \$54.50, books and periodicals \$105.53, Per Capita grant expenses \$165.88, computer fees \$281.04. Jan V. motioned to pay the bills and Jill seconded the motion. A roll call vote carried.

Copies of the Budget and Maintenance Ordinance were distributed and reviewed. After a final review, a motion was made to approve Ordinance #2024-1 with a motion by Judy that was seconded by Jan V. A yea voice vote carried. Signatures were affixed and this ordinance will be sent back to our lawyer. It will be published in a local newspaper; we are still working on which one is now considered our local newspaper.

Trustees up for election on April 1, 2025 are Barb Uehle, Cindy Guttendorf, Jan Villwock and Judy Pree. They were given packets with paperwork needed if they wish to run for election.

For the Director's Report Cole reported that: 1) The book drop officially shipped yesterday. The invoice has been received for it and our old book drop will be used at another library. 2) Monthly statistics for our programs were as follows: 5 patrons at book club, 17 patrons attended bingo, 40 patrons attended coffee hour throughout the month, 23 of the crafts were given out, 12 elementary school aged boys attended the IW Back to School event and 6 IW teachers came to read to them.

Jill and Judy completed the audit of the Secretary's books this evening; no changes were needed. With no further business to be discussed, Alissa motioned to adjourn the meeting and Barb seconded the motion. A voice vote carried. The meeting adjourned at 7:05 p.m. Our next regular meeting will be held on September 12, 2024 starting at 6:30 p.m.

Respectfully submitted by Secretary/Treasurer *Cindy Guttendorf*

